2024 Intake for 2025 Projects - Please complete and submit this form with the budget by the deadline of 4pm November 22nd, 2024.

# WLCF Grant Application Form

## A. Applicant Information

| | | | |
|---|---|---|---|
| Project Title: | | | |
| Name of Organization | | Purpose of Organization/ Mission Statement | |
| Organization's Mailing Address | | | |
| Contact Name | | Contact Phone | |
| Contact's Role in Organization | | Contact Email | |
| Submitted by (if other than above) | | Submitter's Phone & Email (if other than above) | |
| Is there an over-arching body that oversees your group/entity etc?<br><br>If so, please describe the authority / arrangement and ensure the over-arching body is aware of your intended project. They will be contacted prior to a decision being made so ensure they support the project. | | | |
| Treasurer | | Email for Treasurer (or other person authorized to receive funds and enter into contracts on behalf of applicant) | |

B. **Please provide the following details in your application** (Note: (#) reflects the points available for each response).

1. Please describe you project in full. (10)
   Tell us about your group and where this idea evolved from. Please outline the project's key dates, timelines, measurables etc. Include information on specific phases, including start and completion date. What are the project milestones (define how you will measure accomplishments)? Why is the WLCF an appropriate funder of this project?

2. Is this a capital project or an outreach project? (10)
   Please explain how your project aligns with the 6 granting focus areas (name whichever you see fit – the focus areas are listed on page 1 and in section 2 of the criteria)?

3. What's the Total Project Budget and how will the WLCF funds be used? (10) A template is provided. The budget must account for all funds requested, and any additional funding leveraged (in-kind and cash)
   a. Human resource expenditures (actual costs and/or in-kind)
   b. Equipment purchased, materials and supplies, if any
   c. Other expenses, if any

4. How will this project be executed and managed? (5)
   Who is accountable? How will this project be maintained or supported after the expenditure of WLCF Grant funds? Ensure you've described your group and how it operates.

5. How will members of the area benefit from your project? (5)

6. What short-term and/or long-term impacts do you anticipate seeing because of this project? (5)

7. What experience does your organization have with completing or managing similar projects? (5)

8. Bonus (up to 5)
   Is this initiative something new that the WLCF has not previously funded?
   Are there other financial contributors to this project? If so, please provide their contact information so the adjudicators can confirm your partner's support when evaluating all applications received.